

1) To a candidate for an internship at the University of Utah and their home institution:

The student intern category of the J-1 visa requires that an intern's home institution (where they are a degree-seeking student) write a **recommendation letter** for the internship. The letter must be dated, signed by a university official, printed on university letterhead, and include the items listed below:

1. The student is currently enrolled in and pursuing a degree at _____ University (*which should be an accredited postsecondary academic institution outside the USA*).
2. The internship will fulfill an educational objective of his/her current degree program at _____ University.
3. The student is currently in good academic standing at _____ University.
4. The student will return to his/her academic program to fulfill and obtain a degree from _____ University after completion of the student internship in the USA.
5. The student will be engaged in a student internship program rather than engaging in employment or providing services to an employer.
6. *Include this statement if true, "The student has sufficient proficiency in the English language to successfully participate in the internship environment, and to successfully function on a day-to-day basis in the USA".*
7. *(optional, not required)* The student has sufficient funding to support themselves and their dependents (if applicable) for the entire duration of stay in the USA, including housing and living expenses. *(this can be a scholarship, grant, personal funds, or compensation from the University of Utah).*

2) To the University of Utah host department - please include this letter, which can be a scanned copy, as part of an application for a DS-2019.

Thank you and let us know if you have any questions.