STEM OPT Notification of a Loss of Employment

Form should be completed by the employer upon discontinuation of STEM OPT employment

According to the Department of Homeland Security (DHS), the employer of an F-1 student on STEM OPT is required to report the termination of employment for any reason before the end of the authorized period. Employers must report this termination to the International Student & Scholar Services (ISS). The purpose of this form is to notify ISS of a loss of employment.

STUDENT INFORMATION

Last Name __________________________________________ First Name ______________________________________

________________________________________
Departure Date (Date employer knows the student has left the STEM OPT practical training)

EMPLOYER SIGNATURE

By signing this form, I am verifying that the F-1 student indicated below has left the practical training opportunity, OR the F-1 student has been absent from the practical training position for at least 5 consecutive business days, without consent from the employer.

________________________________________
Company Name

________________________________________
Address

________________________________________  _______________________________  ________________________
Signature Printed Name Date

When completed, please scan and send this form to international@utah.edu. For additional questions or information, please contact ISS at international@utah.edu or 801-581-8876.