



STEM OPT Notification of a Loss of Employment

Form should be completed by the employer
upon discontinuation of STEM OPT employment

According to the Department of Homeland Security (DHS), the employer of an F-1 student on STEM OPT is required to report the termination of employment for any reason before the end of the authorized period. Employers must report this termination to the International Student & Scholar Services (ISS). The purpose of this form is to notify ISS of a loss of employment.

STUDENT INFORMATION

Last Name

First Name

Departure Date (Date employer knows the student has left the STEM OPT practical training)

EMPLOYER SIGNATURE

By signing this form, I am verifying that the F-1 student indicated below has left the practical training opportunity, OR the F-1 student has been absent from the practical training position for at least 5 consecutive business days, without consent from the employer.

Company Name

Address

Signature

Printed Name

Date

When completed, please scan and send this form to international@utah.edu. For additional questions or information, please contact ISS at international@utah.edu or 801-581-8876.