AMBASSADOR

STUDENT LEADER

SPRING 2016 DESCRIPTION

INTERNATIONAL STUDENT & SCHOLAR SERVICES

About the Ambassador Program

The International Student & Scholar Services (ISSS) International Ambassador Program matches globally-minded students who are familiar with the campus and Salt Lake City with incoming international students. Ambassadors help new international students adjust to life at the U and in the U.S. by assisting at International Student Orientation and welcome events, answering common questions asked by new international students, and providing support during orientation.

Ambassador Mission

The mission of the Ambassador program is to provide new international students with support, guidance, resources and advice during International Student Orientation.

Ambassador Description

Ambassadors are experienced students from a variety of backgrounds who serve as role models to new international students by helping them transition to the University of Utah through individual interactions throughout International Student Orientation. Ambassadors strive for cultural and global competence and desire to help build the U’s global campus.

Application: http://goo.gl/forms/XO3olmhzQR

Email Resume to international-welcome@utah.edu

Subject line: Last name, First name_Resume

APPLICATION DEADLINE: November 13th, 2015

Ambassador Details

Please review the following details regarding the Ambassador role and expectations of the position. Any questions about the information listed below should be directed to international-welcome@utah.edu

Positions

- Ambassador
- Ambassador Team Captain

Qualifications

- Must be a current University of Utah student and have completed at least two (2) semesters at the University of Utah
- Must be in good academic and disciplinary standing with the university
- Must have and maintain a minimum 2.5 cumulative GPA
- Must possess strong communication and interpersonal skills
- Must display professionalism
- Must be committed to having a new learning experience
- Must demonstrate support of change and new initiatives

1 You must have served as an ambassador prior to being a Team Captain. A Team Captain must meet all qualifications and expectations as well as plan and execute a social event and assist with International Student & Scholar sponsored workshops during the semester.
Expectations

- Ambassadors will be committed to being punctual and present during the International Student Orientation
- Ambassadors will maintain a positive attitude and reflect the model behavior of a campus leader
- Ambassadors will create an inclusive and welcoming environment to incoming international students by showing an ethic of care through their interactions
- Ambassadors will actively engage with new international students and offer support during Orientation

Job Responsibilities

- Ambassadors will represent ISSS and the University of Utah in a positive manner
- Ambassadors will be on time for and attend trainings, meetings, and events
- Ambassadors will help set up the orientation rooms as needed
- Ambassadors will provide direction and guidance to a small group of international students
- Ambassadors will welcome international students and check for the documentation needed such as their passport, VISA, correct I-20 or DS-2019, and their most recent I-94
- If the student does not have their I-94, ambassadors will print the student’s I-94
- Ambassadors will give a short tour from the Union Services to the Library
- Ambassadors will scan important documents (needed for check in) into Sunapsis
- Ambassadors will act as guides to the various Orientation events planned that can include workshops, lunch, and/or iMentor events
- Ambassadors will sign up for Alternate Orientation which will be during the semester

Important Dates (subject to change)

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<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>January 4th</td>
<td>Ambassador Training/Retreat</td>
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<td>January 5th</td>
<td>International Orientation</td>
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<td>January 6th</td>
<td>International Orientation</td>
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<td>January 7th</td>
<td>International Orientation</td>
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Ambassador Training/Retreat

- The Ambassador training/retreat is mandatory
- The objective of the Ambassador training/retreat is to understand your role as an Ambassador, understand our policies and procedures while building a team to help the incoming international students

Scholarship

- Ambassadors will receive a $250 scholarship that will be distributed at the beginning of the semester through the Office of Financial Aid and Scholarships
- Team Captains will receive a $350 scholarship that will be distributed at the beginning of the semester through the Office of Financial Aid and Scholarships

Any questions should be directed to international-welcome@utah.edu
Thank you for your interest and application!